



LAYTON CITY
RAMP GRANT APPLICATION
2016/17



Select one:

☐

TIER I

OR

☐

TIER II

NOTICE TO APPLICANTS

1. The information provided on this application constitutes a request to receive funding from the RAMP tax revenues.
2. Please complete the application in its entirety. If more space is necessary, please attach additional information to the form and reference the attachment in the appropriate section.
3. All applications are due by February 15, 2016 at 5:00pm. **APPLICATIONS RECEIVED AFTER FEBRUARY 15, 2016 MAY NOT BE CONSIDERED.**
4. All information on this application must be, to the best of your knowledge, true, and accurate. Making a false statement on this form is a criminal act in violation of Title 76, Chapter 8, Section 504, Utah Code Annotated, 1953 as amended. In addition to criminal punishment, any application containing false or misleading information will be rejected.

NAME OF PROJECT:

If your organization is applying for more than one grant please list your priority for this project:

Would your organization accept partial funding for this project:

Yes

No

**TYPE
OF
PROJECT**

☐ Facility or improvements to existing facilities

☐ Equipment to support existing facility or Programs

☐ Program

Applicant's Name:

Name of Organization:

Address:

City:

State:

Zip:

Phone Number:

Cell Phone:

RAMP Funding Requested: _____

Organization's Matching Funds (optional): _____

Total Cost of Project: _____

- ◆ Layton City's RAMP Grant process is a competitive process, not an entitlement program. Not all projects or applicants will receive funding.
- ◆ RAMP applications will not be accepted after the filing date. Incomplete applications or applications that have not met the filing requirements may not be considered.
- ◆ I hereby acknowledge that I have read this application in its entirety and that all documents submitted to the RAMP Tax Advisory Committee for this application are true and correct to the best of my knowledge. I furthermore acknowledge that I have the authority to bind this organization to the project.

Name
(Please Print)

Signature

Title

Date



**LAYTON CITY
RAMP GRANT
APPLICATION
2016/17**



Application Instructions

Please read through each of the items listed under the Additional Information section. In separate supporting documents provide responses to each of the items. (When attaching documents to your application please reference the letter for each item next to the response.) Please submit ten (10) copies of the signed application with all supporting documents attached.

Additional Information Required

- A. Please indicate your organization's status and provide proof of this status.
- B. Provide your organization's mission statement.
- C. Provide a brief summary of this project.
- D. Describe how many people will be affected by this project and how.
- E. Describe how this project will be managed and how is this project sustainable after this year.
- F. Specify who will be responsible for all equipment/property at the end of the project?
- G. Explain what funding resources your organization has.
- H. Provide a financial statement for your organization for the last three years.
- I. Attach a detailed budget for the entire project, including an explanation of how the RAMP funds would be used. (Include any matching funds or letters of support with this information.)
- J. Attach competitive bids and or cost comparisons if applicable.

Please contact the Layton City Parks and Recreation department at 801-336-3900 with any questions about this application or its requirements.



**LAYTON CITY
RAMP GRANT
INFORMATION SHEET
2016/17**



Grant Category & Classification

1. Major Project Grants -

- Requests for \$200,000 or more
- Funds for City owned recreational, arts, museum, and parks facilities, and improvements to existing City owned facilities.

2. Tier I Grants -

- Requests for \$10,001 to \$199,999
- Funds for City owned recreational, arts, museum, and park facilities and improvements to existing City owned facilities

- OR -

- Funds for recreation, art, museum, and park programs that benefit Layton City residents (Tier I Grants that fund programs cannot exceed one-fourth of the applying entity's annual yearly operating budget, as averaged over the prior three (3) years, excluding any past grant funds.)

Tier I Grants cannot fund the General Operations of any organization.

3. Tier II Grants -

- Requests for \$10,000 or less
- Funds for City owned recreational, arts, museum, and park facilities and improvements to existing City owned facilities

- OR -

- Funds for recreation, art, museum, and park programs that benefit Layton City residents (Tier II Grants that fund programs cannot exceed one-fourth of the applying entity's annual yearly operating budget, as averaged over the prior three (3) years, excluding any past grant funds.)

Tier II Grants cannot fund the General Operations of any organization.

Type of Project

Please indicate which type of project your request meets.

- Facility improvements to existing facilities.
- Equipment to support existing facility or programs
- Program

Organization Information

- Please provide the name of the point of contact for this application. The name of the government entity or nonprofit organization will also need to be provided along with the mailing address for the organization and a phone number for the point of contact.

RAMP Funding Request

- Please provide the amount of funding being requested for your project along with any matching funds you may receive toward this project.

Please print your completed RAMP Grant Application and be sure to sign at the bottom of the page. For any questions about the application please contact the Layton City Parks and Recreation office at 801-336-3900.



**LAYTON CITY
RAMP GRANT CATEGORY
FLOW CHART
2016/17**



Grant money will be used to fund:

- City owned Recreation, Arts, Museum, Cultural facilities and organizations, Parks facilities and improvements
- Programs designed to support recreation, arts, museum, and parks that do business in Layton and serve Layton residents

NO

Not Eligible

YES

Grant money will be used to support:

- City owned Recreation, Arts, Museum, and Parks facilities and improvements
- AND-
- The total dollar amount being requested is equal to or greater than \$200,000.00

YES

Major Projects

- Funds for the grant category will not be available this year

NO

Grant money will be used to support:

- City owned Recreation, Arts, Museum, and Parks facilities and improvements
- OR-
- Recreation, Arts, Museum, and Park Programs that benefit Layton City residents
- AND-
- Total dollar amount being requested is less than \$200,000.00 but more than \$10,000.00

YES

Tier I Grants

- Please complete the RAMP Grant Application

NO

Grant money will be used to support:

- City owned Recreation, Arts, Museum, and Parks facilities and improvements
- OR-
- Recreation, Arts, Museum, and Park Programs that benefit Layton City residents
- AND-
- Total dollar amount being requested is equal to or less than \$10,000.00

YES

Tier II Grants

- Please complete the RAMP Grant Application

NO

For questions or additional information please contact
Layton City at 801-336-3900