



TEMPORARY BUSINESS LICENSE APPLICATION FOR A MOBILE STORE

(Mobile Stores must be located on a Conditional Use Pre-Approved Site)

Community & Economic Development • 437 N Wasatch Dr. • Layton, UT 84041
Phone: (801) 336-3788 • Fax: (801) 336-3789 • www.laytoncity.org

LICENSE #

BUSINESS INFORMATION

Application Date: _____ (to be submitted no later than seven (7) days prior to the sale)

Tentative Opening Date: _____

Business Name: _____ DBA Name (if applicable): _____

State Sales Tax #: _____ Temp. State Sales Tax #: _____ (or proof of exemption)

SITE INFORMATION:

Physical Address: _____
(Please refer to the Off-Site Sale/Mobile Store Approved Sites List to determine if the location has had Conditional Use Pre-Approval)

Name of Primary Business at this Location: _____

Duration of Sale: From _____ (MM/DD/YY) To _____ (MM/DD/YY) Total Days: _____

Hours of Operation: _____ A.M. to _____ P.M. Days of Week (circle): Mon Tues Wed Thurs Fri Sat Sun

CONTACT INFORMATION:

In-State Contact Person Name (First, Last): _____

In-State Contact Person Phone #: (_____) _____ Alternate Phone #: (_____) _____

Corporate Headquarters Contact Person (if applicable): _____

Corporate Headquarters Contact Phone #: (_____) _____ Alternate Phone #: (_____) _____

SITE PLAN REQUIREMENTS:

Please provide a site plan showing the following information:

1. Main business structure and entrance to site
2. Number of parking spaces allotted to main business
3. Proposed location and size of mobile store
4. Number of parking spaces the mobile store will encompass
5. Other mobile stores located on the same site
6. Distances between mobile stores on the site

BUSINESS DESCRIPTION:

Describe Your Business In Detail: _____

NOTE: All locations are subject to a minimum of two (2) pre-occupancy inspections, one each by the Building Division and Fire Department prior to issuing the license. An additional \$47 inspection fee will be required.

APPLICANT INFORMATION

Applicant Name (First, MI, Last): _____

Mailing Address: _____ Apt. / Suite #: _____

City: _____ State: _____ Zip: _____

Primary Phone #: (_____) _____ Alternate Phone #: (_____) _____

Primary Contact Email Address : _____

MOBILE STORE COMPLIANCE STATEMENTS

Definition of Mobile Store: "A portable structure, including vehicles, without a permanent foundation, for use on a temporary or seasonal basis, from which good or merchandise are sold or where a service is provided which is utilized on the premises."

Please read and initial each compliance statement (by initialing each box you agree to comply with all of these provisions):

- The structure shall comply with setback and clear view requirements of the zoning ordinance and with applicable Building and Fire Codes;
- Access must be provided such that on-street parking is not required. The structure shall be placed so as not to disrupt the traffic flow into or on the site;
- Adequate parking must be provided, and if applicable, does not create a parking shortage for other existing uses on the site;
- Hours of operation must be specified and noted on any structure, trailer, etc.;
- The kiosk shall not cause noise, light, or glare which adversely impacts surrounding uses;
- The applicant must obtain written permission from the property owner;
- No other kiosk, mobile store may be located within two hundred fifty (250) feet of another such use;
- The applicant must comply with all sign requirements as described in Chapter 19.20 "Sign Regulations". Maximum signage shall not exceed fifty (50) square feet and must be attached to the structure. A Banner Permit is required;
- The structure shall have a maximum outside display area of one hundred (100) square feet located a minimum of ten (10) feet from all property lines, not in landscaped areas and not obstructing access to the property; except that Christmas tree sales lots may be located as approved by the Planning Commission.
- The structure shall be secured to or placed on the ground so as to be stable in a seventy-five (75) mph wind.
- The structure shall have appropriate utility connections, inspected for compliance to City codes.
- When applicable, a mobile store shall have written acceptance of the operation from the Davis County Health Department.
- No mobile store shall be located closer than one hundred (100) feet to any residentially zoned property.

APPLICANT'S AGREEMENT

This form is an application for a TEMPORARY business license. The actual license will be issued only when the business is in compliance with all local, state, federal; fire & building codes and all inspections are completed and signed off by the various City departments. Missing or incomplete information on this application may significantly increase approval time.

It is unlawful for any person either directly or indirectly to conduct or operate any business or nonprofit enterprise or to use in connection therewith any vehicle, premises, machine or device in whole or in part, without first obtaining a license to do so and without keeping such license in effect at all times during the conduct or operation thereof. (Layton City Code 5.04.020 (1))

I, the undersigned, hereby agree to conduct said business strictly in accordance with all Layton City codes governing such business, and swear under penalty of law that the information contained herein is true and correct to the best of my knowledge. I certify that I understand the compliance statements outlined in this application and agree to abide by them at all times. I understand that to falsify any information on this application is grounds for denial and/or revocation of this license and other penalties as provided by law.

Applicant Signature: _____ **Date:** _____

Please Print Your Name: _____

OFFICE USE ONLY

Planning Division: ___ Approved ___ Denied ___ Date
Building Division : ___ Approved ___ Denied ___ Date
Licensing Officer : ___ Approved ___ Denied ___ Date
Zoning District: _____
Reason/Comments: _____

Receipt #: _____
Received By: _____ **Date:** _____
Amount: _____
Type of Payment:
 Cash Check # _____ Credit Card
Temporary License #: _____



Layton City Business Licensing
437 N Wasatch Drive
Layton, UT 84041
(801) 336-3788 Fax: (801) 336-3789 Email: businesslicensing@laytoncity.org

**PROPERTY OWNER/MANAGER:
PERMISSION/RECOMMENDATION FOR
APPROVAL OF A TEMPORARY BUSINESS LICENSE
FOR A MOBILE STORE LOCATED ON OUR PROPERTY**

On this date _____ I, _____, the
(mm/dd/year) (your name)

_____ give my permission for
(Indicate title: owner, manager, etc.)

_____ to conduct a _____
(name of applicant) (nature of business)

business, based from Commercial address _____.

I understand that the business must comply with all Layton City ordinances pertaining to operating a Mobile Store. My permission does not grant the business applicant the right to violate any portion of the ordinances.

Signed: _____

Print Your Name: _____

Contact Phone #: (____) _____

Address, City, State, Zip: _____