



RESIDENTIAL DAY CARE PLAN REVIEW

Community & Economic Development Dept. • 437 N Wasatch Dr. • Layton, UT 84041
Phone: (801) 336-3788 • Fax: (801) 336-3789 • www.laytoncity.org

BUSINESS INFORMATION

Business Name: _____ DBA Name (if applicable): _____
Business Address: _____ Apt # _____ City _____ State _____ Zip _____
Business Phone #: (_____) _____ Business Fax #: (_____) _____

APPLICANT INFORMATION

Applicant Name (First, MI, Last): _____
Street Address: _____ Apt # _____ City _____ State _____ Zip _____
Primary Contact Phone #: (_____) _____ Alternate Phone: (_____) _____

SITE PLAN REVIEW QUESTIONS

Please read and answer each item carefully. Failure to complete/respond to any questions will result in disapproval of application:

- Number of day care providers: 1 2 Number of day care children & ages: _____
- Total square feet of area (interior) to be used for day care: _____ square feet (min. 35 sq ft per child)
- Total square feet of fenced yard area: _____ square feet (min. 100 sq ft per child)
- Does the site plan indicate the yard is fenced or secured by acceptable means? Yes No
- Does the area within the home to be used for day care have two (2) separate means of egress (exits) which are arranged so that if one is blocked the other will be available? Yes No
- Do rooms used for sleeping have at least one building code approved window and door for emergency escape? Yes No
- Do closet doors latch in a manner which will permit a child to open the door from the inside? Yes No
- Are bathroom door locks readily operable by the provider(s) from the outside? Yes No
- Do smoke detectors comply with the latest edition of the building code? Yes No
- Are all electrical outlets protected or capped with safety devices? Yes No
- Are all toxic, hazardous, flammable materials, medicines, firearms or other potentially hazardous materials locked away in a protected area? Yes No
- Have all fireplaces, wood-burning stoves or open faced heaters been rendered inaccessible to children? Yes No
- Has a minimum of one fire extinguisher with a rating of 2A-10BC been provided for each story of the day care? Yes No
- Does the day care area have a written emergency and/or disaster plan, which covers natural disasters, power failures, etc., which may pose a health hazard to the children? Yes No

COMPLIANCE STATEMENTS

Please read and initial each compliance statement (by initialing each box, you agree to comply with all of these provisions):

Any day care operation conducted on property where the primary use is a residence shall be appropriately licensed by the State of Utah and Layton City and shall comply with the following standards:

- The day care operation shall comply with all provisions of a home occupation except that a day care shall be exempt from the limitation on the use of space in and outside the home.

- A single provider home day care shall be limited to not more than eight (8) children including the provider's own children under the age of six (6). No more than two (2) of the children may be under the age of two (2).
- A two provider home day care shall be limited to not more than twelve (12) children including the provider's own children under the age of six (6). No more than three (3) of the children may be under the age of two (2). Both providers shall be residents of the home in which the home day care is being conducted.
- There shall be a minimum of thirty-five (35) square feet of interior space provided for each person within the area being used for home day care. Such space shall be exclusive of any storage, restroom, or hall spaces. A floor plan indicating what area of the home will be utilized for day care shall be submitted with each application. The floor plan shall be reviewed and approved by the City staff prior to operation of the home day care.
- There shall be a minimum of one hundred (100) square feet of yard space provided for each child kept within the day care. Said space shall be secured by fencing or other acceptable means. Any area or use within the yard area determined to be a hazard to children shall be secured from access and shall not be counted in the open space for the home day care. A site plan of the yard space being used for home day care shall be reviewed and approved by the City staff.
- The area(s) used for the home day care shall have two (2) separate means of egress arranged so that if one is blocked, the other will be available.
- Exit doors other than the main exit may be thirty-two (32) inches wide. Main exits shall be thirty-six (36) inches wide.
- When the area being used for home day care is located in the basement or on the second floor, one of the exits must discharge directly to the outside.
- No home day care shall be operated above the second floor of a residential structure.
- Rooms used for sleeping shall have at least one window and door approved for emergency escape.
- Closet door latches shall be such that children can open the door from the inside of the closet.
- Bathroom door locks shall be readily openable by the provider(s) from the outside.
- Smoke detectors shall be installed according to the latest edition of the adopted building code.
- Electrical outlets shall be protected or capped with safety devices.
- Toxic, hazardous, flammable materials, medicines, firearms or other potentially hazardous materials shall be locked in a protected area.
- Fireplaces, wood burning stoves, or open face heaters shall be inaccessible to children when in use. Portable space heaters are not permitted when children are on the premises.
- Each home day care shall have a written emergency and/or disaster plan which covers natural disasters, power failures, etc., which may pose a health hazard to the children. Evidence that an emergency drill has been conducted at least on a quarterly basis shall be provided to the Layton City Fire Department at the time of the yearly inspection.
- Each level of the home devoted to day care shall have a minimum of one (1) fire extinguisher with a rating of 2A-10BC mounted on the wall 48" from the floor and in a visible location. If questions regarding mounting location, verify with Fire Inspector during inspection.

APPLICANT'S AGREEMENT

I (applicant) swear under penalty of law that the information contained herein is true and correct to the best of my knowledge.

I certify that I understand the compliance statements outlined in this application and agree to abide by them at all times.

Applicant Signature: _____ **Date:** _____

Please Print Your Name: _____

OFFICE USE ONLY

Revised 10/27/09

Site Plan Review:	_____ Approved	_____ Denied	_____ Date
Fire Inspection:	_____ Approved	_____ Denied	_____ Date
Zoning Inspection:	_____ Approved	_____ Denied	_____ Date
Comments:	_____		
