

LAYTON CITY COMMUNITY DEVELOPMENT

PRE-CONSTRUCTION MEETING

DATE: \_\_\_\_\_

PROJECT: \_\_\_\_\_  
FULL PERMIT \_\_\_\_\_ SHELL ONLY PERMIT \_\_\_\_\_ FAST TRACK \_\_\_\_\_

STAFF PARTICIPANTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

INDIVIDUALS REPRESENTING MAJOR AREAS OF INTEREST:  
(PRIMARY POINTS OF CONTACT)

OWNER: \_\_\_\_\_ PHONE # \_\_\_\_\_  
ARCHITECT: \_\_\_\_\_ PHONE # \_\_\_\_\_  
CONTRACTOR: \_\_\_\_\_ PHONE # \_\_\_\_\_  
PROJECT SUPER: \_\_\_\_\_ PHONE # \_\_\_\_\_  
PROJECT INSPECTOR: \_\_\_\_\_ PHONE # \_\_\_\_\_

BUILDING OFFICIAL/STEVE HAMBLIN PHONE # 336-3760 OR 336-3770  
PLANS EXAMINER/PAUL BAUER PHONE #336-3760 OR 336-3769  
FIRE MARSHALL/DEAN HUNT PHONE #336-3940 OR 336-3943  
FIRE INSPECTOR/BRIAN THATCHER PHONE #336-3940  
DEVELOPMENT COORDINATOR/GAYLA THOMPSON PHONE #336-3779

- APPROVED SITE PLAN CANNOT BE MODIFIED WITHOUT STAFF AND/OR PLANNING COMMISSION APPROVAL

GENERAL CONDITIONS AND REQUIREMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTE: IF "SHELL ONLY" PERMIT, A "TENANT FINISH" PERMIT IS REQUIRED FOR EACH TENANT.

NOTE: LAYTON CITY INSTALLS ALL WATER METERS

NOTE: DEVELOPER IS RESPONSIBLE TO GET A DISCHARGE PERMIT (IF APPLICABLE), DIRECTLY FROM THE NORTH DAVIS SEWER DISTRICT

NOTE: BONDING IS REQUIRED TO ENSURE COMPLETION OF PROJECT. NO BOND WILL BE RELEASED UNTIL ALL SITE IMPROVEMENTS HAVE BEEN COMPLETED & APPROVED.

NOTE: GENERAL CONTRACTOR TO PROVIDE A LETTER STATING ALL FIRE HYDRANTS ARE FLUSHED AND FOOT VALVES ARE FULLY OPENED PRIOR TO CONSTRUCTION.

