

Monthly Program Coordinator Report

Layton Citizen Corps Council

Volunteer Program: _____ Month/Year: _____

Name of Volunteer Program Coordinator: _____

Address: _____

E-mail Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

What has been accomplished this month?

Describe the progress of your program this month.

What do you plan to accomplish next?

Briefly describe any assistance you will need to accomplish your goals:

Goal #1:

Goal #2:

Goal #3:

Have you applied for a grant this month?

Yes

No

Any fundraisers held this month?

Yes

No

Any donations received this month?

Yes

No

If yes, briefly describe:

What problems has your program experienced this month?

Is there anything the Layton Citizen Corps Council can do to help you?

Statistical Information

How Many Active Volunteers Are Currently Involved in This Program? _____

How Many New Volunteers Are Participating This Month? _____

Total Volunteer Hours Served This Month: _____ Year to date: _____

Has Training Taken Place This Month? What? When? Who?

Tell Us Your Success Stories:

Attach additional pages if needed

Program Coordinator Signature: _____ Date _____