HOW TO REGISTER - Building Permit Application Portal

STEP 1

1. Go to the Registration Web page
2. Type your Email, Name, and Phone Number
   This email will be used for correspondence regarding your permit
3. Click Register, this will send you an email

STEP 2

1. Open the registration email
2. Click the Get Started button in the email, this will open a login window
3. Enter the temporary password you received
4. Click Login

STEP 3

1. Type and confirm your desired password
2. Click Change
3. Congratulations you are now ready to apply for a building permit