District Coordinator Training

Layton Citizen Corps Council 2018
Layton Community Organization

Layton is divided into geographical districts, areas and blocks for purposes of citizens planning for and responding to an emergency or disaster.

Districts, areas and blocks may also implement Neighborhood Watch, share information on community resources and address other neighborhood issues at a “grass roots” level.
Geographical Boundaries

- **Districts**
  - LDS Stake Boundaries, 12 in Layton
  - Use same name as LDS Stake

- **Areas**
  - LDS Ward Boundaries, usually 6 to 8 per District
  - Use same name as LDS Ward

- **Blocks**
  - Usually 10 to 20 per Area
  - Use name of street, or some other landmark to identify the neighborhood
Why Use LDS Boundaries?

- They are already established and recognized by many citizens in Layton.
- There is no need to “Reinvent the Wheel”.
- They are evenly distributed throughout the city.

It is important to understand that Citizen Corps is not an LDS Church function, and that all citizens within these boundaries are included.
Volunteer Community Leaders

- **District Coordinator**
  - Appointed by Layton City
- **Area Coordinator and assistant(s)**
  - Appointed by the District Coordinator
- **Block Captain and assistant(s)**
  - Appointed by the Area Coordinator

Serve all citizens within the District boundaries regardless of race, religion, age, disabilities, sex, color or national origin
Layton Hazards

- Chemical Spill
- Winter Storm
- Flooding
- Earthquake
- Landslide / Debris Flow
- Terrorism
- Fire
- Fallen Aircraft
- Pandemic
District Coordinator Training

- District Coordinators should schedule individual training from Doug Bitton (Emergency Manager) or Natalie Tholen (C.E.R.T. Coordinator)

- To Schedule Training as needed, Contact:
  
  Natalie Tholen
  
  Phone: 801 336-3940
  Email: ntholen@laytoncity.org
District Coordinator Meetings

- District Coordinators serve as voting members of the Layton Citizen Corps Council (LCCC) and are expected to attend meetings on the second Wednesday of every other month. Attendance at LCCC meetings is critical as they provide important information and networking opportunities for District Coordinators.

- Hold monthly meetings with Area Coordinators, businesses, faith-based and other organizations within the district to coordinate efforts, disperse information, conduct training and ensure effective progress toward community preparedness.
District Coordinator Responsibilities

- Promote emergency preparedness and Neighborhood Watch
- Become CERT trained
- Appoint and train volunteer Area Coordinators and assistant(s)
- Coordinate with emergency preparedness efforts of businesses, faith-based and other organizations within your district.
District Coordinator Responsibilities (continued)

- Direct the organization of CERT teams, Neighborhood Watch and emergency communications networks in each area within your district.

- In times of disaster, serve as a communication link between your district and Layton City Emergency Operations Center (EOC), and inform the Layton EOC of casualties, damages needs, and available resources within your district.
District Coordinator Responsibilities (continued)

- Identify appropriate facilities within your district as possible emergency shelters or control centers
- Direct Area Coordinators to prepare an inventory of special resources and special needs within their areas prior to an emergency
CERT Definitions

- **CERT member**
  - CERT members are at least 18 years old
  - Have registered as CERT Volunteer with Layton City
  - Successfully attended and participate in the 8 basic CERT modules and Disaster Simulation. They are taught by qualified instructors in the areas of:
    - Disaster preparedness
    - Fire Safety and Utility Controls
    - Disaster Medical Operations Part 1 & 2
    - Light search and rescue operations
    - CERT Organization
    - Disaster psychology
    - Terrorism and CERT
    - Course Review, Final exam and Disaster Simulation
CERT Definitions

Layton’s CERT program consists of 2 Tiers

**Tier 1**
- CERT members who desire only to prove assistance to their own families and neighbors in the event of a disaster

**Tier 2**
- CERT members who desire Tier 1 involvement and additional volunteer involvement in community activities such as:
  - Crowd control at City events
  - Additional CERT training opportunities
  - Medical Reserves Corps, Neighborhood Watch, etc.
Lines of Communication in an Emergency

- Block Captain
  - For Help
  - Provide Assistance

- Area Coordinator
  - For Help
  - Provide Assistance

- District Coordinator
  - For Help
  - Provide Assistance

- Layton City EOC
  - For Help
  - Provide Assistance

- Davis County
  - For Help
  - Provide Assistance

- State of Utah
  - For Help
  - Provide Assistance
Emergency Communications

- During a major emergency, it is highly probable that land based and cell telephone services will be interrupted.
- Identify licensed amateur radio operators within your district to communicate with the Layton Emergency Communications Center.
- Coordinate training for amateur radio operators with Michael Groves, Amateur Radio Volunteer Coordinator, 801 547-1307.
Emergency Communications

- District coordinators should plan for alternate communications between neighborhoods, areas, the district and Layton City
  - Runners carrying written messages
  - Amateur (Ham) Radio
  - FRS or GMRS Radio
Thank You!