NOTICE OF THE REGULAR MEETING
AGENDA OF THE
PARKS AND RECREATION COMMISSION OF LAYTON, UTAH
FOR
December 2, 2019

Notice is hereby given that the Parks and Recreation Commission of Layton, Utah, will hold their regularly scheduled meeting in the Layton Parks and Recreation Office, 465 North Wasatch Drive, Layton, Utah, at 5:00 p.m. on Monday, December 2, 2019.

AGENDA

I. Call to Order
II. Pledge of Allegiance
III. Invocation
IV. Roll Call and Motion to Open Public Meeting
V. Approval Of Minutes
   A. Meeting held on November 4, 2019
VI. Agenda Changes
VII. Citizen Comments –
     Please see guidelines on the back
VIII. Chairperson’s Report
IX. Agenda Items
    A. Family Recreation Activities, Michele McMillan
       1. Review Family Recreation Activities
       2. Upcoming Family Recreation Activities
    B. Surf ’n Swim Family Activity Review, Mckell Christensen
       1. Review Surf ’n Swim Family Activities
       2. Upcoming Surf ’n Swim Family Activities
    C. Overview of Swimming Lessons program, Kambree Swanson
X. Adjournment

__________________________________________________________
Date
Kimberly S Read, City Recorder

LAYTON CITY does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the employment or the provision of services. If you are planning to attend this public meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City eight or more hours in advance of the meeting and we will try to provide assistance. Please contact Kiley Day at 437 North Wasatch Drive, Layton, Utah
Citizen Comment Guidelines

For the benefit of all who participate in a PUBLIC HEARING or in giving PUBLIC COMMENT during a Parks and Recreation Commission meeting, we respectfully request that the following procedures be observed so that all concerned individuals may have an opportunity to speak.

**Electronic Information:** An electronic or hard copy of any electronic information presented to the Park and Recreation Commission must be submitted to the Commission Secretary by the end of the meeting.

**Time:** If you are giving public input on any item on the agenda, please limit comments to three (3) minutes.
If greater time is necessary to discuss the item, the matter may, upon request, be placed on a future City Council agenda for further discussion.

**New Information:** Please limit comments to new information only to avoid repeating the same information multiple times.

**Spokesperson:** Please, if you are part of a large group, select a spokesperson for the group.

**Courtesy:** Please be courteous to those making comments by avoiding applauding or verbal outbursts either in favor of or against what is being said.

**Comments:** Your comments are important. To give order to the meeting, please direct comments to and through the person conducting the meeting.

Thank you.