I. Call to Order by Angela Richards

II. Pledge of Allegiance by Pamela Petroff

III. Invocation by Kathy Blackner

IV. Roll Call
   Council Member: Joy Petro
   Commission Members: Angela Richards, Commission Chairperson
   Don Wilhlem
   Debbie Comstock
   Pamela Petroff
   Steve Crago
   Milton Herring, Commission Vice Chairperson
   Katie Mansell
   CJ Benson
   Kathy Blackner

V. Approval Of Minutes
   Commission Member Pamela Petroff made a motion to approve the minutes from the October 7, 2019 meeting as written. Commission Member Steve Crago seconded the motion. The minutes were unanimously approved as written.

VI. Agenda Changes
   1. Update on July 4 Concert, Don Wilhelm added as agenda item report D.
   2. Agenda Item C – was moved to the top of Agenda.
   3. Veterans Honor Program Events Review added as agenda item report E.

VII. Citizens Comments

VIII. Chairperson’s Report
   1. Angela Richards congratulated Council Member Joy Petro on her election to Mayor and gave her a certificate of appreciation and gift from the Commission.
IX. Agenda Items

A. Family Recreation Activities - Michelle Howard, Recreation Superintendent gave a brief review of the recent Family Recreation Activities.

1. Review of Family Recreation:
   November:
   The annual Turkey Bowl was held on Saturday, November 23, 2019 from 12:00pm to 4:00pm. Citizens were able to choose between 3 hours of bowling time periods. They filled up registration quickly, next year the City is looking at adding an additional time slot. During the event, the bowling alley did not adequately staff the facility for this event which caused time delays. During the last hour at 3:00pm, the Davis Lanes Bowling Alley also experienced a power outage at the facility. Those playing understood that it was something that the City has no control over, but were not able to play for an entire hour.

2. Upcoming Family Recreation Activities. Michelle Howard, Recreation Superintendent gave a brief overview of the upcoming Family Recreation Activities.

   December:
   The Holiday Hayrides will be held on Wednesday, December 4, 2019 from 6:00pm to 8:00pm. Families can come out and enjoy a ride through the “Lights before Christmas” display, come see Santa, and enjoy some cookies and hot chocolate.

   The Holiday Wreath Decorating and Surf’s up with Santa event will be held on Monday, December 16, 2019 from 6:00pm to 8:00pm at Layton City Surf’n Swim. Santa will be in town for some pictures, cookies, and hot chocolate. Wreaths will be decorated by families who reserved a wreath prior to this event. Wreaths are donated to local families in need.

B. Surf ‘n Swim Family Activities Review – McKell Christensen

1. Review of Surf ’n Swim Family Activities
   McKell Christensen, Aquatics Manager gave a brief overview of the Pumpkin Dunk that was held on Saturday, October 26, 2019 from 7:00pm to 9:00pm. 275 people were in attendance, and enjoyed games on the pool deck that were Mario themed. The Commission discussed cost recovery means for the Pumpkin Dunk event, and City Council Member, Joy Petro suggested having possible contacts for pumpkin donations for future years.

C. Overview of Swimming Lessons program – Kambree Swanson
   Kambree Swanson, Aquatics Assistant Manager gave a brief overview of the swim lessons program. 52% of registrations come from Layton City, 15% Kaysville City, 3.3% Clinton City residents. Surf ’n Swim has also seen registrations from South Weber, Ogden, Clearfield, and Syracuse residents. Each lesson hosts 6-8 students. Lessons are made of a 3 week sessions on Tuesday and Thursday, or Monday and Wednesdays evenings. Saturday morning lessons are available and usually consist of 4 Saturdays.

D. Update on July 4 Concert – Don Wilhelm
   Don Wilhelm spoke with the Commission regarding the July 4 Liberty Days concert. Don asked the group about how patriotic the concert needed to be. Don also suggested a new time frame for the concert to be 8:00pm to 9:30pm.
and then play patriotic music from 9:30pm to 10:00pm when the fireworks display would start. The Commission discussed options and ideas for the July 4th evening concert. The Parks and Recreation Department will be going to City Council on December 5, 2019 to discuss these ideas.

E. Veterans Honor Program Events Review
The Commission discussed the Veterans Day activities. Steve Crago commented the Veterans program was well done. Commission discussed ways to improve the event, and to help gain more spectators by possibly changing the route or better marketing targeted to spectators.

X. Adjournment
Motion to adjourn was made by Commission Member, Steve Crago at 6:01pm. Commission Member, Kathy Blackner, seconded the motion. The motion was approved unanimously.

XI. Next Meeting
Monday, January 6, 2020 at 5:00pm

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Date                        Angela F. Richards, Chairperson